WSC ADVISORY #2020-028 CONSUMER DIAGNOSIS MENTAL HEALTH AND MEDICAL FORM

ACTION REQUIRED

EFFECTIVE DATE: AUGUST 12, 2020

APD enters the developmental disabilities diagnoses information in iConnect for all consumers when the consumer is determined eligible for APD services. This information is found in the Diagnosis tab on each consumer's record. The WSC is responsible for entering, updating, and ensuring the accuracy of all demographic and consumer-related information pertinent to the consumer in iConnect. This includes the consumer's disability information such as mental health and medical diagnoses. Please follow the directions listed below to add and update as needed.

1. Within the consumer's record, click on the Forms tab, and locate the diagnosis form by clicking: **File > Add Forms**

File Tools Ticklers	View Consu	umer Incidents					
Add New Demographics Search	lick Search	h					
Add Forms			Consumers	V Last Nar	me	GO O ADVANCED SE	ARCH
Print							
		MY DASHBOAF	CONSUMERS	PROVIDERS	CLAIMS SCHEDU	ILER REPORTS	
<	Diagnosis El	inibility Medications	Auths Provider Do	cumentation Contacts	Consumer Module Liser		>
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	Demographics	Divisions Consu	ner Budgets Programs	Provider Selections	SAN Notes Forms	Appointments Plans Waiting List	Payers

- Select the Diagnoses Mental Health and Medical Form from the Drop Down Menu.
- 3. Enter all the confirmed Mental Health and Medical diagnoses by clicking on the ellipsis and entering the diagnosis code. Be sure to include as many confirmed diagnoses as there are.
- Update the status to <u>"Open"</u> and click File > Save and Close.

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	Annual Status Report	
Consumer Forms	Application for Services	
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Review	Behavioral Summary Report	
Poviow Dato *	Central Admissions Cover Sheet	
Iteview Date	Central Record Transfer Form	
Division*	Crisis Identification Tool	
	Critical Incident Preliminary Alert Notification	
Approved By	Demographic Expansion Fields	
	Diagnoses - Mental Health and Medical	
	EZ IBudget Calculator	1
	Functional Community Assessment	
	HCBS waiver Eligibility worksneet	
	Housing Survey Supported Living Services	
	Individual Financial Profile	
	Local Review Committee Review	
	LRC Chair Benavior Analysis Services Eligibility	
	Medical Case Manager Report	
	Medication Destruction Record	
	Medication Error Report	
	Priority Cotogony Waiting List Decumentation	
	Priority Category Walting List Documentation	
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	Desidential Planning Deformal	
	DOD Depart of Death Form	
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